



# Texas Gross Receipts Tax Report

## Gas, Electric Light, Electric Power or Water Works Plants

You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone numbers listed on this form.

a. T Code ☐ 23100      • Type or print.      • Do NOT write in shaded areas.

c. Taxpayer number

d. Taxable receipts for previous quarter ending

e.

f. Due date

g. Name and mailing address (Make any necessary name or address changes below.)

h. **IMPORTANT**

Blacken this box if your mailing address has changed. Show changes by the preprinted information. → ☐ 1.

Blacken this box if you are no longer in business and write in the date you went out of business. → ☐ 2.

Month Day Year

See the instructions on the back for completing this report.

Population Bracket	Taxable Receipts	Tax Rate	Tax Due (Multiply Taxable Receipts by Rate)
<b><u>GAS</u></b>			
1. 1,000–2,499	<input type="text"/>	.00581	1. <input type="text"/>
2. 2,500–9,999	<input type="text"/>	.01070	2. <input type="text"/>
3. OVER 9,999	<input type="text"/>	.01997	3. <input type="text"/>
4. Total tax due for gas (Total of Items 1, 2 and 3)			4. <input type="text"/>
<b><u>ELECTRICITY</u></b>			
5. 1,000–2,499	<input type="text"/>	.00581	5. <input type="text"/>
6. 2,500–9,999	<input type="text"/>	.01070	6. <input type="text"/>
7. OVER 9,999	<input type="text"/>	.01997	7. <input type="text"/>
8. Total tax due for electricity (Total of Items 5, 6 and 7)			8. <input type="text"/>
<b><u>WATER</u></b>			
9. 1,000–2,499	<input type="text"/>	.00581	9. <input type="text"/>
10. 2,500–9,999	<input type="text"/>	.01070	10. <input type="text"/>
11. OVER 9,999	<input type="text"/>	.01997	11. <input type="text"/>
12. Total tax due for water (Total of Items 9, 10 and 11)			12. <input type="text"/>
13. TOTAL TAX DUE (Total of Items 4, 8 and 12)			13. <input type="text"/>
*** DO NOT DETACH ***			
14. Penalty due (See instructions)			14. <input type="text"/>
15. Interest due (See instructions)			15. <input type="text"/>
16. TOTAL AMOUNT DUE AND PAYABLE (Item 13 plus Item 14 and Item 15)			16. <input type="text"/>

k.  l.

Taxpayer name

☐ T Code      ☐ Taxpayer number      ☐ Period

Make the amount in Item 16 payable to **State Comptroller.**

Mail to: Comptroller of Public Accounts  
P.O. Box 149361  
Austin, TX 78714-9361

I declare that the information in this document and any attachments is true and correct to the best of my knowledge and belief.

sign here  Taxpayer or duly authorized agent

Business phone  Date

## Instructions for Completing Texas Gross Receipts Tax Report

### Who Must File -

An individual, company, corporation or association that owns, operates, manages or controls any gas, electric light, electric power or water works, or water and light plant whose production is used for sale and distribution within incorporated areas with population over 1,000 must file this report and pay the tax due. *(The population of incorporated areas will be determined by the Federal Census preceding the filing of the report.)* Where the commodity is produced by one individual, company, corporation or association and distributed by another, the tax will be reported and paid by the distributor.

*Tax Calculation: Gross Receipts Tax is payable in advance for the current quarter based on taxable receipts for the previous quarter.*

### When to File -

Reports must be filed on or before the last day of the month following each reporting period. If the due date falls on a Saturday, Sunday or legal holiday, the next business day will be the due date.

### Whom to Contact for Assistance -

For Gross Receipts Tax assistance, contact the Texas Comptroller's office at 1-800-252-1382 or 512-463-4276.

### General Instructions -

If any preprinted information is not correct, mark out the item and write in the correct information.

### Specific Instructions -

Item 14 - Penalty: If return is filed or tax paid after the due date, enter penalty. 1-30 days late - 5% of Item 13. More than 30 days late - 10% of Item 13. (Minimum penalty \$1)

Item 15 - Interest: If any tax is unpaid 61 days after the due date, enter interest calculated at the rate on Pub. 98-304, online at [www.window.state.tx.us](http://www.window.state.tx.us), or call 1-877-447-2834.